

## Email to OVs re reinstatement of export OCQ(V) revalidation.

Dear Colleagues,

We are writing with further information, following APHA briefing note 10/18 announcing the re-activation of the export OCQ(V) revalidation which you received on 4th May 2018.

You will be able to enrol for revalidation of OCQ(V)s Avian Exports (AX), Equine Exports (EQ), Germinal Products Exports (GX), Product Exports (PX) and Ungulate Exports (UX) **from the 1st June 2018.**

The deadline for completing the revalidations is **midnight on 31st July 2018.**

The OCQ(V) expiry dates, for all affected OVs, was previously moved forward to the 30th September 2018 to ensure that they continued to be authorised, pending a decision from APHA. These expiry dates have now been reset to the 31st July 2018.

The steps for revalidation have not changed but there is now the additional option to complete export certification exercises instead of, or in addition to, writing case logs of exports that you have completed. Please see the additional information in the FAQs below.

Regards,

Improve International

### FAQs

Q. What is the process for revalidating my export qualifications?

A. The process is:

- Log in at <https://www.improve-ov.com/home/> (please do not make a new registration. If you are receiving this email you are already registered)
- Enrol on the course/s you require
- Complete the online learning
- Take the exam
- Upload evidence of relevant CPD
- Upload case logs and or completed exercises
- Sign the declarations.

Q. What will be my next revalidation date?

A. OCQ(V)s AX, EQ, GX, PX and UX have a revalidation cycle of 3 years. Your next revalidation date will be 31st July 2021.

Q. I completed my revalidation before the process was halted. What should I do?

A. Your course was cancelled and the fee refunded. To reactivate the revalidation you will need to enrol on the course and pay the fee. You will not be required to complete further work and your next revalidation date will be reset to 31st July 2021. You will receive further details as soon as the courses are open for enrolment.

Q. I was part way through my revalidation when the process was halted. What should I do?

A. Your course was cancelled and the fee refunded. To reactivate the course you will need to enrol on the course and pay the fee. You will then be able to pick up the course where you left it. You will not need to repeat work you have already completed. When you complete the revalidation your next revalidation date will be set at 31st July 2021. You will receive further details as soon as the courses are open for enrolment.

Q. I am not a grandfather rights OV and had a revalidation due date between 1st August 2018 and the 30th September 2018. Has my revalidation date been moved to 31st July?

A. No. Your revalidation date has been reset to when it was originally due.

Q. The briefing note said there will now be the option to complete scenario exercises as an alternative to case logs. How will this work?

A. APHA Veterinary Advisors will provide certification exercises for each export qualification. If you do not have sufficient case logs to revalidate or you would prefer to complete the exercises this is now an alternative way to complete your revalidation.

Q. The briefing note said that the number of case logs or exercises required to complete the revalidation has been reduced is **THREE**. Is this true?

A. Yes, the case log/scenario requirement has been reduced from five to three.

Q. The briefing note says that there are now three possible options for case log/scenarios and any combination of these is acceptable. Please explain.

A. The options are:

- a. To describe an example of an export certificate which you provided.
- b. To describe an example of when you provided advice and guidance to a client on a proposed export.
- c. To complete the scenarios provided.

Any combination means that you can provide:

- an example from each of a, b and c,
- three examples from just one of the categories (eg a. only)
- two examples from one category and one from another. (eg 2 from a. and 1 from c. or any other combination)

Q. Will I still be required to provide evidence of my relevant CPD?

A. Yes you are still required to provide evidence of CPD. Remember that each course counts as 3 hours CPD and much CPD is relevant to more than one export qualification.

Q. I would like to complete a new export OCQ(V). Is this affected by these changes?

A. No, new OCQ(V) qualifications are not affected by any of these changes. You can enrol and complete a course in the normal way.

Q. Will Improve International let me know when I can enrol on the revalidation courses?

A. The courses will be ready on or before 1st June 2018 and we will email you to notify you.

Q. I am still confused by this. Who do I contact for more information?

A. Please contact Improve International either by email using [enquiries@improve-ov.com](mailto:enquiries@improve-ov.com) or by calling 0330 202 0380.